

#### Step 0 - Login Page



#### **Full-Time Programme Admission Application**

#### You are: Making a New Application Viewing/Editing Application Please read through the important notes before submitting your application. Document Checklist Download the document checklist here for your reference in uploading the required documents. (Click here to view a sample of the certificates, documents, etc.) Each file must be less than 4MB. No zip files are allowed. If you are unable to upload your documents, please email them to ucapp@suss.edu.sg Mother Tonque Language (MTL) Proficiency Applicants need to take note of the Mother Tongue Language (MTL) Proficiency Requirements set by the Ministry of Education. Application Fee Singaporean & Permanent Residents: S\$15 International Applicants : S\$30 Please make a non-refundable application fee via online payment (VISA/MasterCard credit card or eNETS) or physical payment at Finance Office, Blk A Level 2. \*Only completed and paid applications will be processed Personal Data Protection Act (PDPA) Your data may be used to facilitate academic and administrative matters. SUSS may contact you regarding application / administrative matters via the contact details provided. Please email ucapp@suss.edu.sg if you have any other questions or issues pertaining to the application. This application system works best on the following browsers: Internet Explorer 9 / 11 Firefox 14.0 / 50.0 Safari Google Chrome Clear Cancel

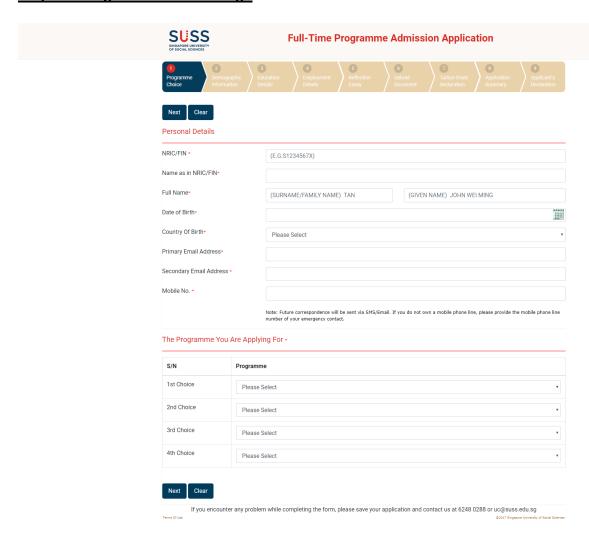
If you encounter any problem while completing the form, please save your application and contact us at 6248 0288 or uc@suss.edu.sg

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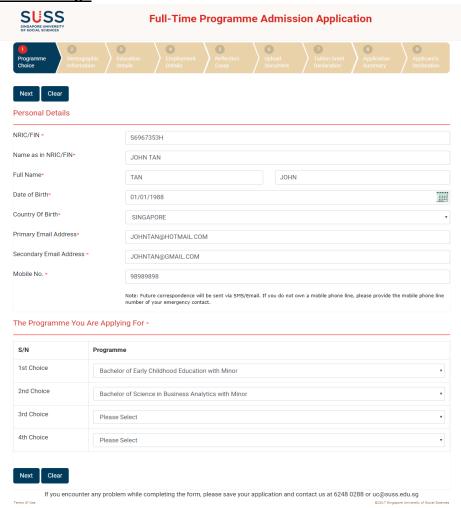


# Step 1 - Programme Choice Page



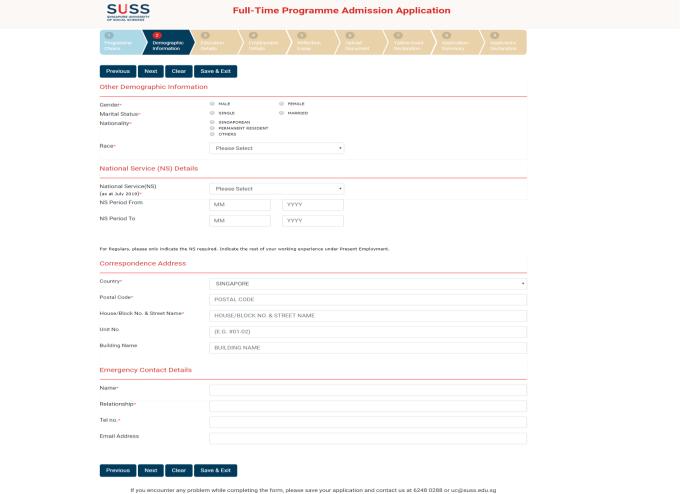


### **Step 1 – Programme Choice Page**





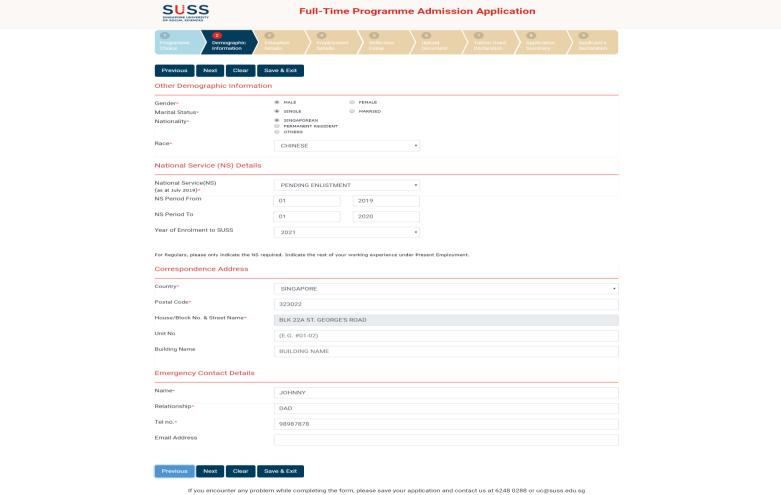
### **Step 2 – Demographic Information**



If you encounter any problem while completing the form, please save your application and contact us at 6248 0288 or uc@suss.edu.sg



### **Step 2 – Demographic Information**



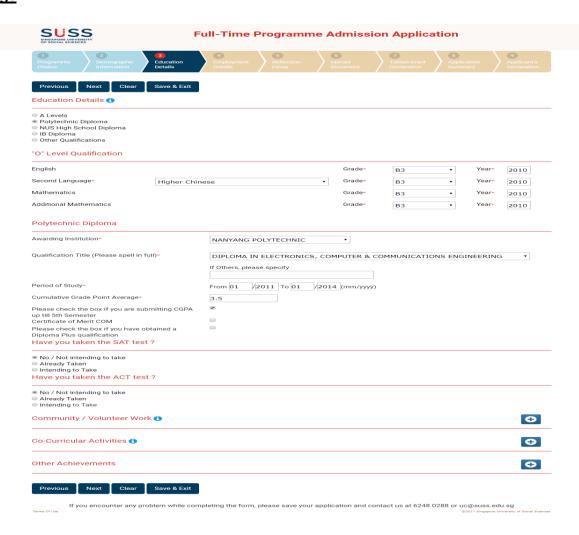
If you encounter any problem while completing the form, please save your application and contact us at 6248 0288 or uc@suss.edu.sg

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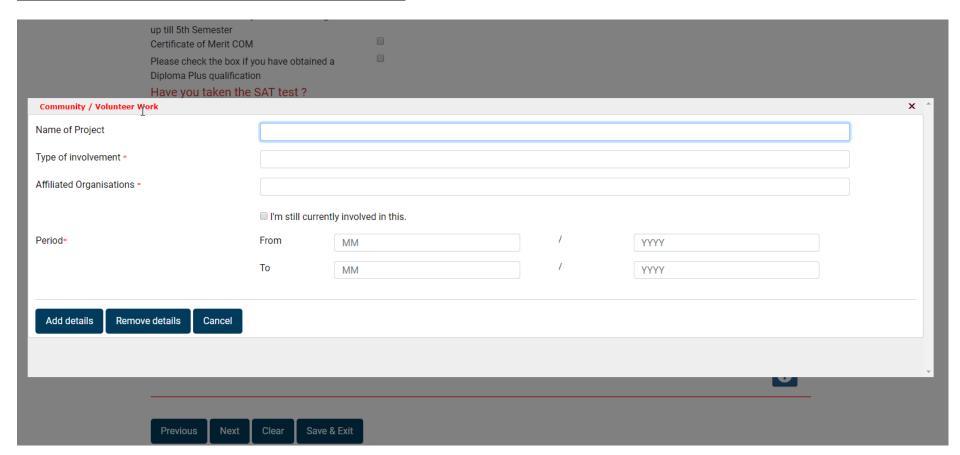


#### Step 3 - Education Page



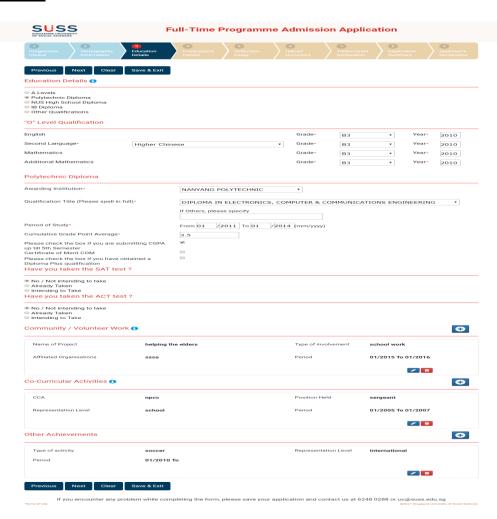


## Step 3 - Education Details (Community/Volunteer work)





#### **Step 3 - Education Details**



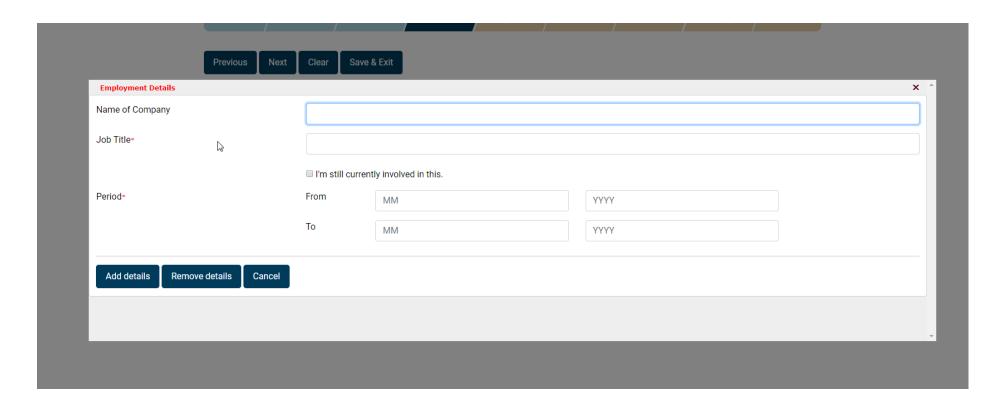


#### **Step 3 - Education Details**



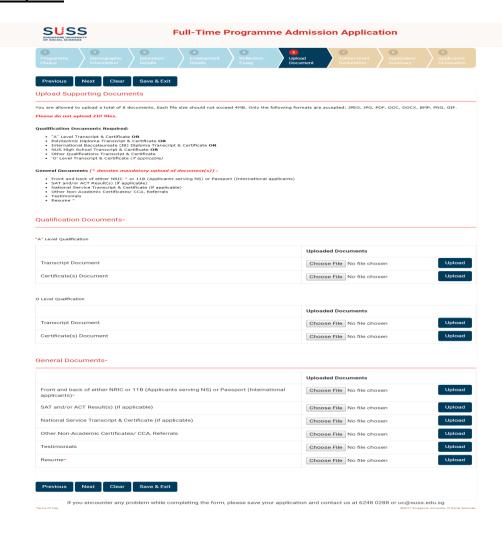


# **Step 4 – Employment Details**



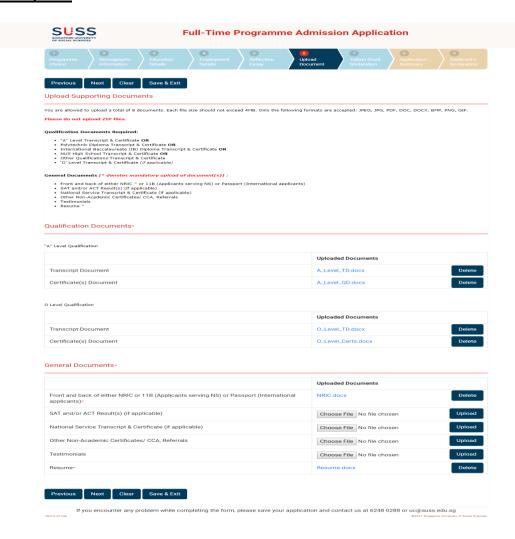


#### Step 6 - Document Upload



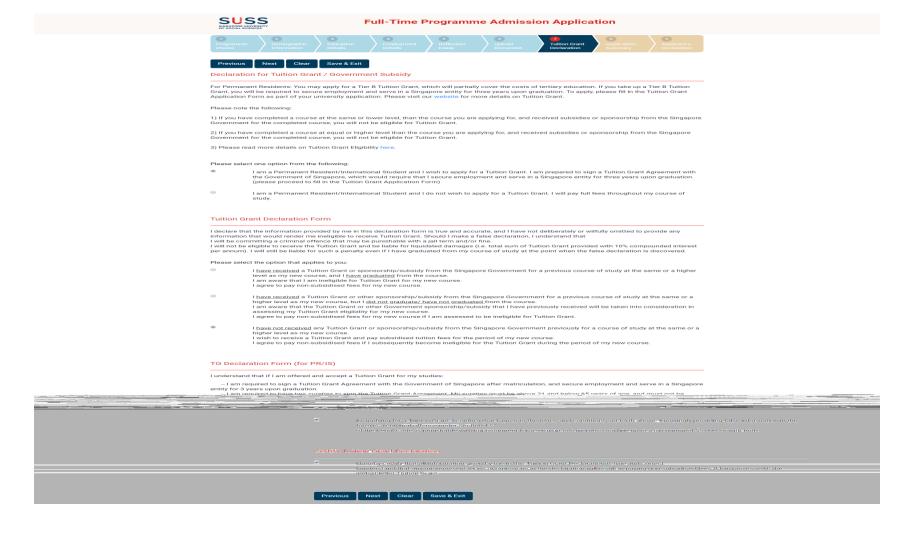


#### Step 6 - Document Upload





#### **Step 7 – Tuition Grant Declaration (Permanent Residents)**





# **Appendix - PROFOMA INVOICE**



#### PROFORMA INVOICE

 Proforma Invoice No.
 :
 FTU1710789
 UEN
 :
 200504979Z

 Invoice Date
 :
 22/11/2017
 GST Reg. No.
 :
 20-0504979-Z

 Invoice Date
 :
 23/07/2018
 :
 \*

Pl No. :

Name : IOR NRIC/FIN/PP No. : S2933693H

Home Address : 12 MARTIN PLACE

SINGAPORE 237964

Contact No. : 98987878 (HP)

Email : tester@gmail.com

FTFNCE - Bachelor of Science in Finance with Minor (2018/07)

Total S\$

Miscellaneous Fees

 SUSS Full-Time Programme Application Fee
 14.02

 Add: 7% GST
 0.98

 Miscellaneous Fees Payable
 15.00

Total Amount Due 15.00

PAYMENT ADVICE: Cheques are to be made payable to "Singapore University of Social Sciences".

Name : IOR

NRIC/FIN/PP No. : S2933693H

Programme : FTFNCE-Bachelor of Science in Finance with Minor (2018/07)

 Proforma Invoice No.
 : FTU1710789

 Payment Deadline
 : 23/07/2018

 Total Amount Due
 : S\$15.00



Singapore University of Social Sciences, 463 Clementi Road, Singapore 599491 tel: (65)6248 9111 fax: (65)6469 9312 www.suss.edu.sg





#### Payment Instructions

1. Payment of fees can be made at:

Singapore University : 461 Clementi Road, Blk A, Level 2, Student Recruitment & Payment Office

of Social Sciences

Operating Hours : Mondays to Fridays 8.30am to 7.30pm; Saturdays 9.00am to 1.00pm

Please bring along your Proforma Invoice when making payment. We accept cash, cheque, credit card (VISA and MasterCard only), NETS and Cashier/Money/Postal order.

NETS Payment

The daily limit is \$\$2,000 or \$\$3,000, depending on the bank and your personal limit.

Credit Card Payment

The limit is subjected to your available balance at point of payment. We accept VISA and MasterCard only.

0% Interest-free Instalment Plan

When you charge above S\$500 to your CITIBANK or OCBC VISA/MasterCard, you can enjoy interest-free instalments of 6 or 12 months. Terms and conditions apply. For more information please call:

CITIBANK OCBC

Tel: 6225 5225 Tel: 1800 3633 3333

Cheque and Cashier/Money/Postal Order Payment

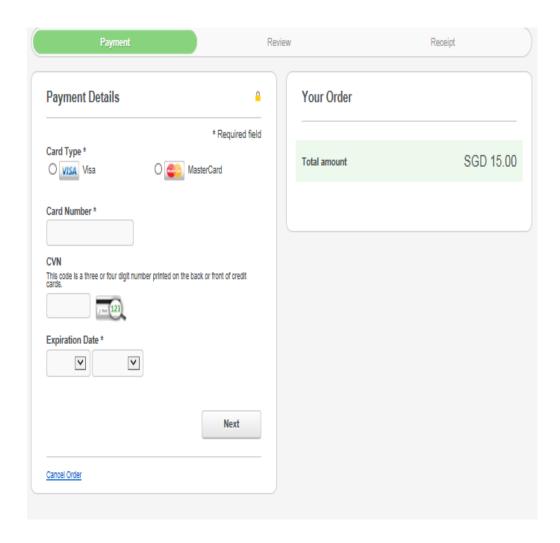
Please write your name, NRIC/FIN/PP No. and Programme name on the reverse side of the cheque or Cashier/Money/Postal order, which is to be made payable to "Singapore University of Social Sciences". Cheque must not be post-dated.



# Appendix – OFFICIAL RECEIPT

SUSS SINGAPORE UNIVERSITY OF SOCIAL SCIENCES		
Singapore University of Social Sciences, 463 Clementi Road, Singapore	gapore 599494	
Tel: 6248 9777 Fax: 6469 9312 Website: www.suss.edu.sg		
UEN: 200504979Z		
IOR 12 MARTIN PLACE SINGAPORE 237964		
OFFICIAL RECEIF	т	
RECEIPT NUMBER : UC177358	GST REG.	NO. : 20-0504979-Z
RECEIPT DATE : 24/11/2017		
IN PAYMENT OF		
FTFNCE - Bachelor of Science in Finance with Minor (2018/07)		
Invoice No.: FTU1710789		
Description		Total (S\$)
Miscellaneous Fees		44.00
SUSS Full-Time Programme Application Fee Add: 7% GST		14.02 0.98
Add. 7 & 607		0.00
Total Amount Paid		15.00
PAID BY : S\$15.00 [ENETS]		
	Amount S\$	15.00
ISSUED BY : ONLINE		
REMARKS : This receipt can serve as a Tax Invoice (for	r amount <= S\$1,000	0)
		Page: 1 of 1
Thank you for your paym Singapore University of Social Sciences, 463 Clementi Road, Singap Website: www.suss.edu	ore 599494 Tel: 6248 9	-







Payment	Revie		Receipt
Review your Order			
Payment Details		Your Order	
Card Type	MasterCard	Total amount	SGD 15.00
Card Number	x00000000000x5777		
Expiration Date	01-2018		
Back			Pay
Cancel Order			





### **Admission Application**

#### SUSS Full-time Programme Online Application

Thank you for your e-application.

You have successfully made payment.

An e-Receipt will be sent to your email address.

Print Submitted Application & Receipt

Exit