

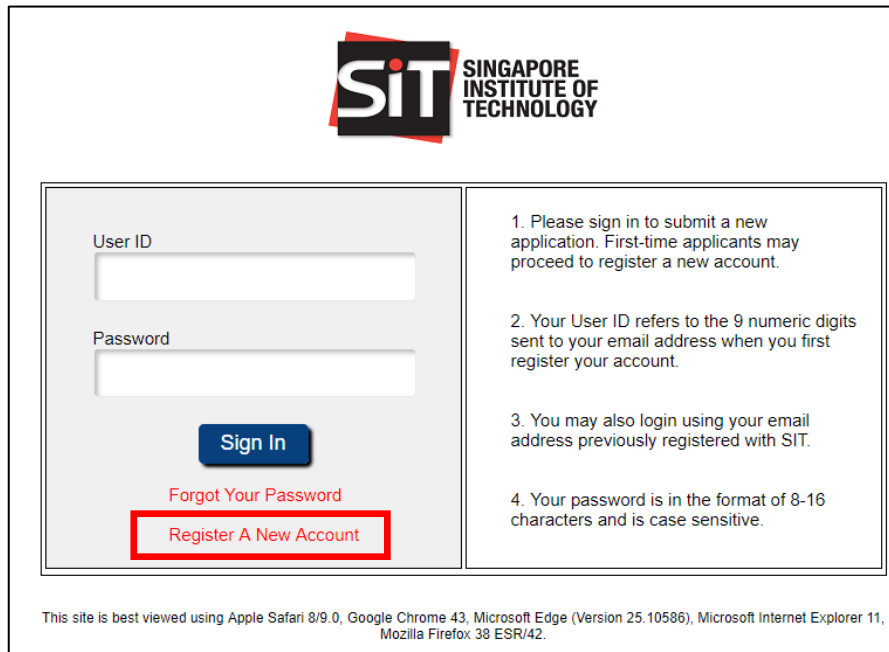
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1. Account Registration - Register a New Account for a New Applicant

Step 1: Go to the [SIT Application portal](#) to create a new account.

Step 2: To begin, please click on the **Register A New Account** link.



SIT SINGAPORE INSTITUTE OF TECHNOLOGY

User ID

Password

Sign In

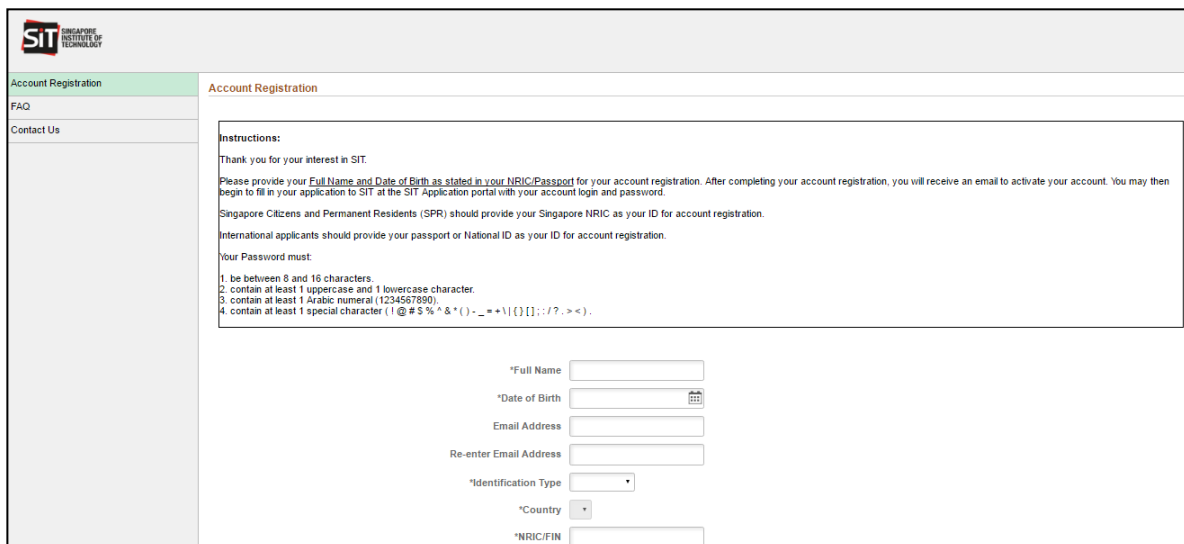
[Forgot Your Password](#)

Register A New Account

1. Please sign in to submit a new application. First-time applicants may proceed to register a new account.
2. Your User ID refers to the 9 numeric digits sent to your email address when you first register your account.
3. You may also login using your email address previously registered with SIT.
4. Your password is in the format of 8-16 characters and is case sensitive.

This site is best viewed using Apple Safari 8/9.0, Google Chrome 43, Microsoft Edge (Version 25.10586), Microsoft Internet Explorer 11, Mozilla Firefox 38 ESR/42.

Step 3: Please key in the information in **Account Registration** page to create a new account. All the required detail fields are marked with an asterisk (*).



SIT SINGAPORE INSTITUTE OF TECHNOLOGY

Account Registration | Account Registration

FAQ

Contact Us

Instructions:

Thank you for your interest in SIT.

Please provide your **Full Name and Date of Birth as stated in your NRIC/Passport** for your account registration. After completing your account registration, you will receive an email to activate your account. You may then begin to fill in your application to SIT at the SIT Application portal with your account login and password.

Singapore Citizens and Permanent Residents (SPR) should provide your Singapore NRIC as your ID for account registration.

International applicants should provide your passport or National ID as your ID for account registration.

Your Password must:

1. be between 8 and 16 characters.
2. contain at least 1 uppercase and 1 lowercase character.
3. contain at least 1 Arabic numeral (1234567890).
4. contain at least 1 special character (! @ # \$ % ^ & * () - _ = + { } [] ; : ' ? , < > .)

*Full Name

*Date of Birth

Email Address

Re-enter Email Address

*Identification Type

*Country

*NRIC/FIN

Step 4: Once the form has been filled, click on **Continue**. You will receive an email to the registered email address with your User ID and the account activation link.

Step 5: Click on the link in the email, please click on **Activate Now** to activate your account.

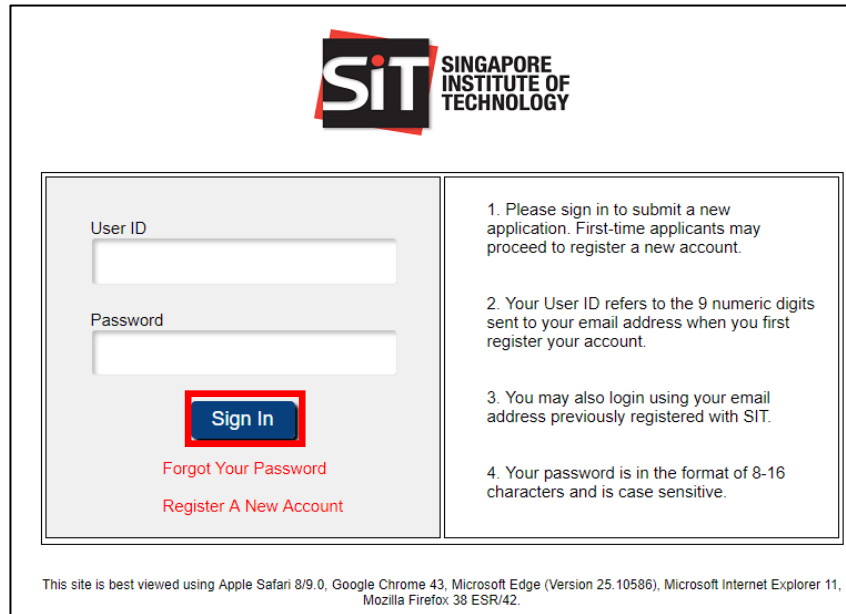
Step 6: Once your account has been activated, please click on **Login Now** and login to the portal with your email address or User ID (sent to you via email) and your specified password.

2. Login to account

Note: If you have previously applied to SIT or are a former SIT student, or you have forgotten your password, please select **Forgot Your Password**.

Step 1: To login to your account, go to the [SIT Application portal](#).

Step 2: Enter the email address you had used to register your account or the 9-digit User ID that was sent to you via email. Please enter your specified password and click on **Sign In**.



SIT SINGAPORE INSTITUTE OF TECHNOLOGY

User ID

Password

Sign In

[Forgot Your Password](#)

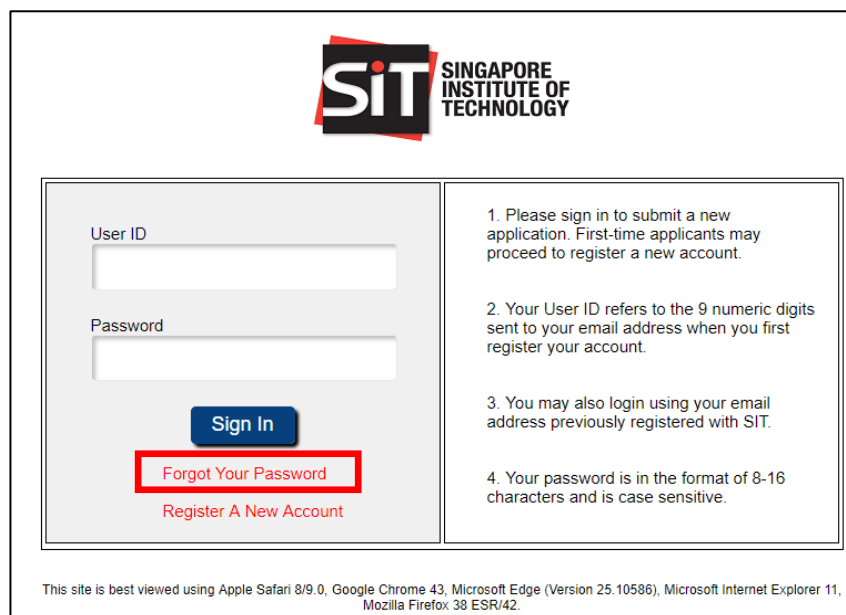
[Register A New Account](#)

1. Please sign in to submit a new application. First-time applicants may proceed to register a new account.
2. Your User ID refers to the 9 numeric digits sent to your email address when you first register your account.
3. You may also login using your email address previously registered with SIT.
4. Your password is in the format of 8-16 characters and is case sensitive.

This site is best viewed using Apple Safari 8/9.0, Google Chrome 43, Microsoft Edge (Version 25.10586), Microsoft Internet Explorer 11, Mozilla Firefox 38 ESR/42.

3. Forgot Your Password

Step 1: Go to the [SIT Application portal](#) and click on **Forgot Your Password**.



SIT SINGAPORE INSTITUTE OF TECHNOLOGY

User ID

Password

Sign In

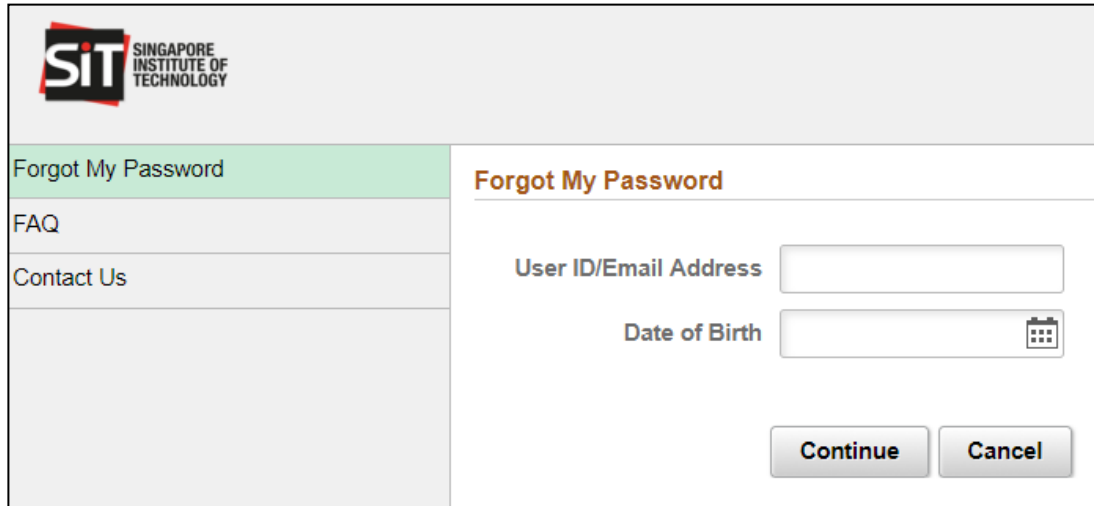
[Forgot Your Password](#)

[Register A New Account](#)

1. Please sign in to submit a new application. First-time applicants may proceed to register a new account.
2. Your User ID refers to the 9 numeric digits sent to your email address when you first register your account.
3. You may also login using your email address previously registered with SIT.
4. Your password is in the format of 8-16 characters and is case sensitive.

This site is best viewed using Apple Safari 8/9.0, Google Chrome 43, Microsoft Edge (Version 25.10586), Microsoft Internet Explorer 11, Mozilla Firefox 38 ESR/42.

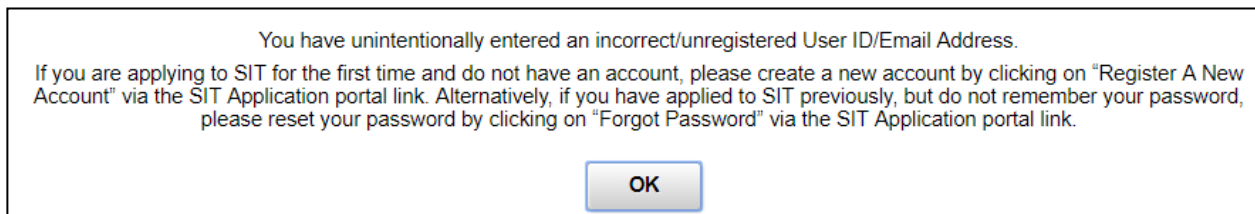
Step 2: Please key in your User ID/email address and Date of Birth which you have indicated in your previous application to SIT. Click on **Continue** to proceed.



Step 3: After clicking **Continue**, an email to reset your password will be sent to your same email address. You are required to first reset your password via the reset password link sent to your email before logging in.

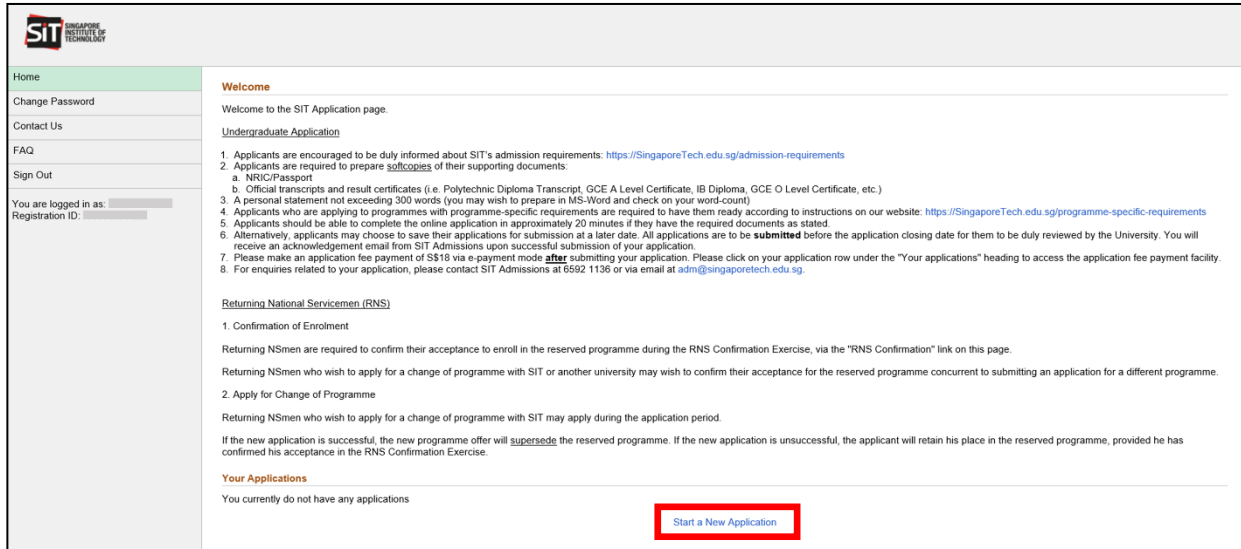
Step 4: Thereafter, please login to your email account and click on the given link to reset your password. After you have successfully reset your password, you will receive an acknowledgement email. You are now ready to login to the portal using your same email address/User ID and new password.

Note: In case you encounter the following error message, please contact SIT Admissions for assistance via email at adm@SingaporeTech.edu.sg citing your name, NRIC/FIN/Passport Number and contact number. We will review your case, and get back to you within 3 working days.



4. Start a New Application

Step 1: To begin, please click on **Start a New Application** link.



The screenshot shows the SIT Application page. On the left is a navigation menu with links: Home, Change Password, Contact Us, FAQ, Sign Out, and a login section with fields for 'You are logged in as:' and 'Registration ID:'. The main content area is titled 'Welcome' and contains the following text:

Welcome to the SIT Application page.

Undergraduate Application

- Applicants are encouraged to be duly informed about SIT's admission requirements: <https://SingaporeTech.edu.sg/admission-requirements>
- Applicants are required to prepare softcopies of their supporting documents:
 - NRIC/Passport
 - Official transcripts and result certificates (i.e. Polytechnic Diploma Transcript, GCE A Level Certificate, IB Diploma, GCE O Level Certificate, etc.)
 - A personal statement not exceeding 300 words (you may wish to prepare in MS-Word and check on your word-count)
- Applicants who are applying to programmes with programme-specific requirements are required to have them ready according to instructions on our website: <https://SingaporeTech.edu.sg/programme-specific-requirements>
- Applicants should be able to complete the online application in approximately 20 minutes if they have the required documents as stated.
- Alternatively, applicants may choose to save their applications for submission at a later date. All applications are to be **submitted** before the application closing date for them to be duly reviewed by the University. You will receive an acknowledgement email from SIT Admissions upon successful submission of your application.
- Please make an application fee payment of S\$18 via e-payment mode **after** submitting your application. Please click on your application row under the "Your applications" heading to access the application fee payment facility.
- For enquiries related to your application, please contact SIT Admissions at 6592 1136 or via email at adm@singaporetech.edu.sg.

Returning National Servicemen (RNS)

- Confirmation of Enrolment

Returning NSMen are required to confirm their acceptance to enroll in the reserved programme during the RNS Confirmation Exercise, via the "RNS Confirmation" link on this page.

Returning NSMen who wish to apply for a change of programme with SIT or another university may wish to confirm their acceptance for the reserved programme concurrent to submitting an application for a different programme.

- Apply for Change of Programme

Returning NSMen who wish to apply for a change of programme with SIT may apply during the application period.

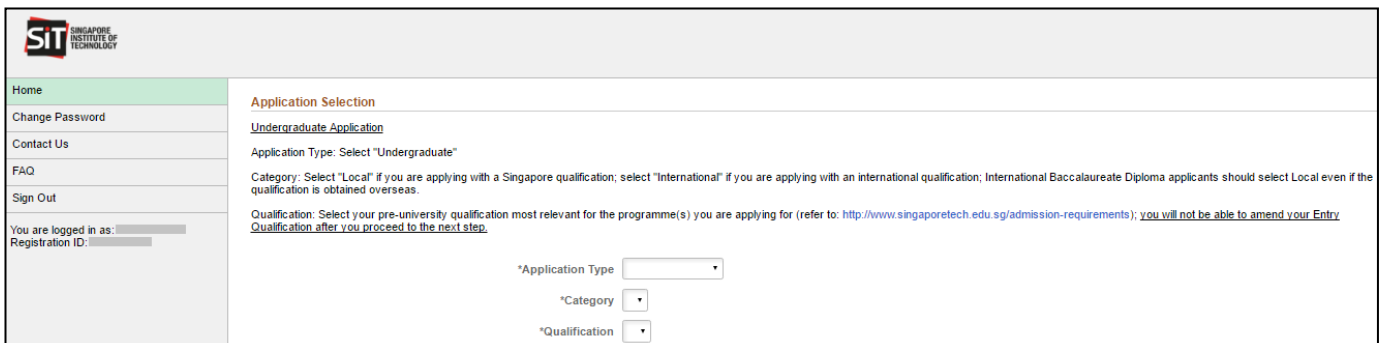
If the new application is successful, the new programme offer will supersede the reserved programme. If the new application is unsuccessful, the applicant will retain his place in the reserved programme, provided he has confirmed his acceptance in the RNS Confirmation Exercise.

Your Applications

You currently do not have any applications

[Start a New Application](#)

Step 2: Please select the **Application Type**, **Category** of the qualification and the **Qualification** with which you wish to apply to SIT. Once selected, click on **Next** to proceed on with the application. Do note that once you have selected an entry qualification and click **Next**, you would not be able to change the selected entry qualification. If you need to, then please contact SIT Admissions for assistance via email at adm@SingaporeTech.edu.sg citing your name, NRIC/FIN/Passport Number and contact number. SIT Admissions will review your case, and get back to you within 3 working days.



The screenshot shows the 'Application Selection' section of the SIT Application page. The navigation menu on the left is the same as in the previous screenshot. The main content area is titled 'Application Selection' and contains the following text:

Undergraduate Application

Application Type: Select "Undergraduate"

Category: Select "Local" if you are applying with a Singapore qualification; select "International" if you are applying with an international qualification; International Baccalaureate Diploma applicants should select Local even if the qualification is obtained overseas.

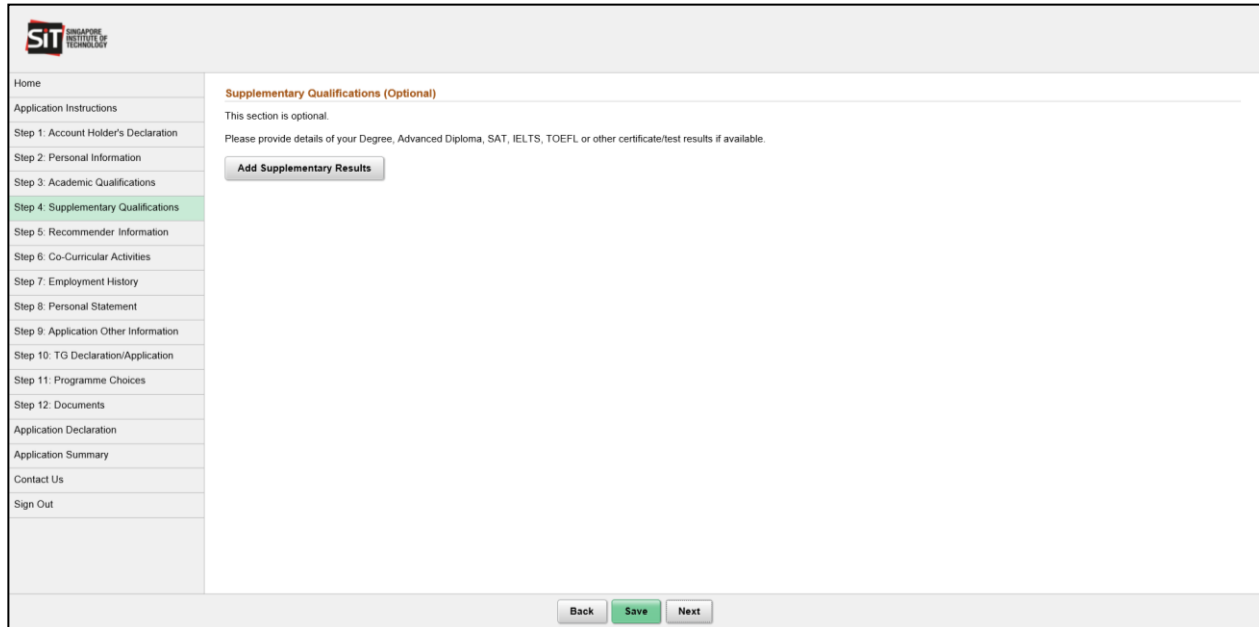
Qualification: Select your pre-university qualification most relevant for the programme(s) you are applying for (refer to: <http://www.singaporetech.edu.sg/admission-requirements>); you will not be able to amend your Entry Qualification after you proceed to the next step.

*Application Type

*Category

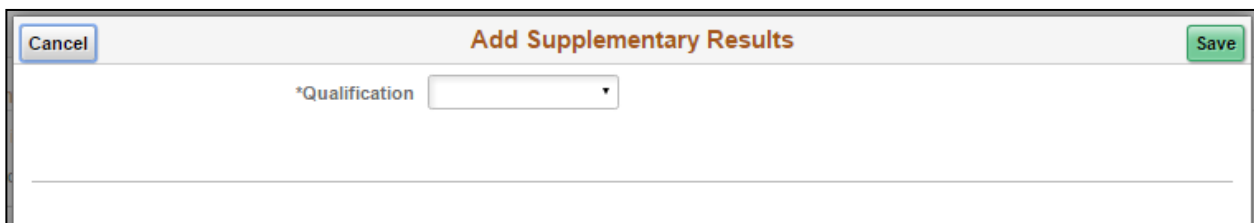
*Qualification

Step 8: If you have any supplementary qualification results (e.g.: Degree, Advanced Diploma, SAT, IELTS, and TOEFL), you may enter the relevant details in the **Supplementary Qualifications** page.



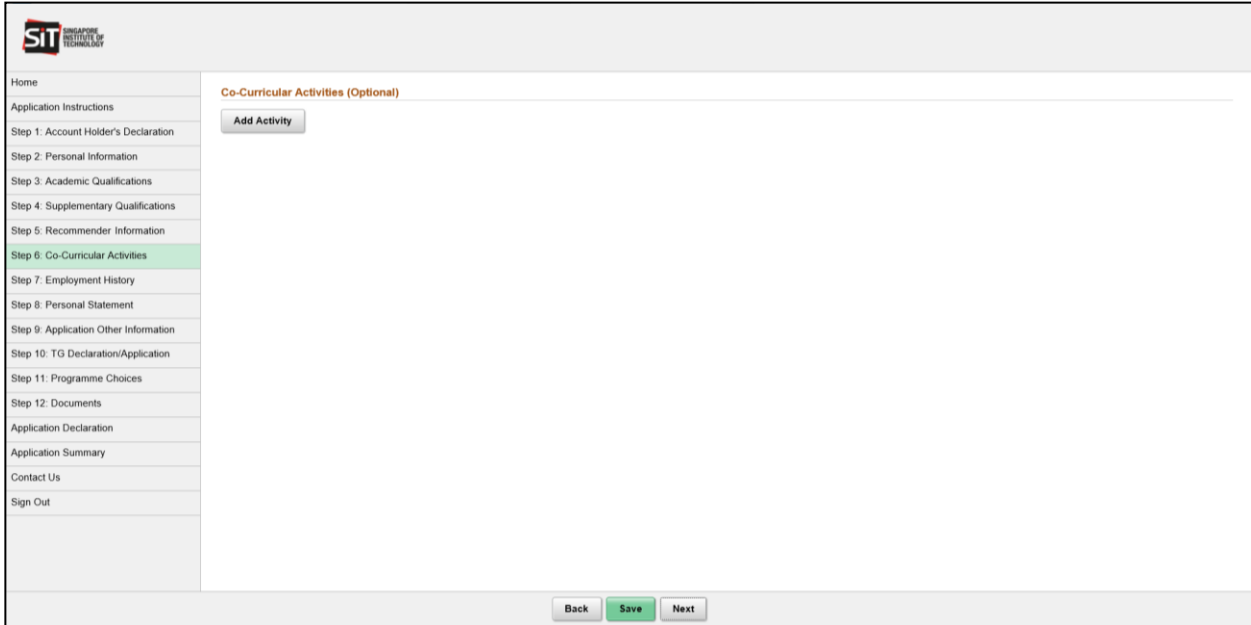
The screenshot shows the application interface for 'Supplementary Qualifications (Optional)'. On the left is a navigation menu with steps from 1 to 12, with 'Step 4: Supplementary Qualifications' highlighted. The main content area has the title 'Supplementary Qualifications (Optional)' and a sub-header 'This section is optional.' Below this, it says 'Please provide details of your Degree, Advanced Diploma, SAT, IELTS, TOEFL or other certificate/test results if available.' A button labeled 'Add Supplementary Results' is visible. At the bottom of the page are 'Back', 'Save', and 'Next' buttons.

Step 9: To add the relevant details, please click on **Add Supplementary Results**. All the required fields are marked with an asterisk (*). To save the details entered, please click **Save**. Once you have completed entering all the qualification details, please click **Next** to proceed.



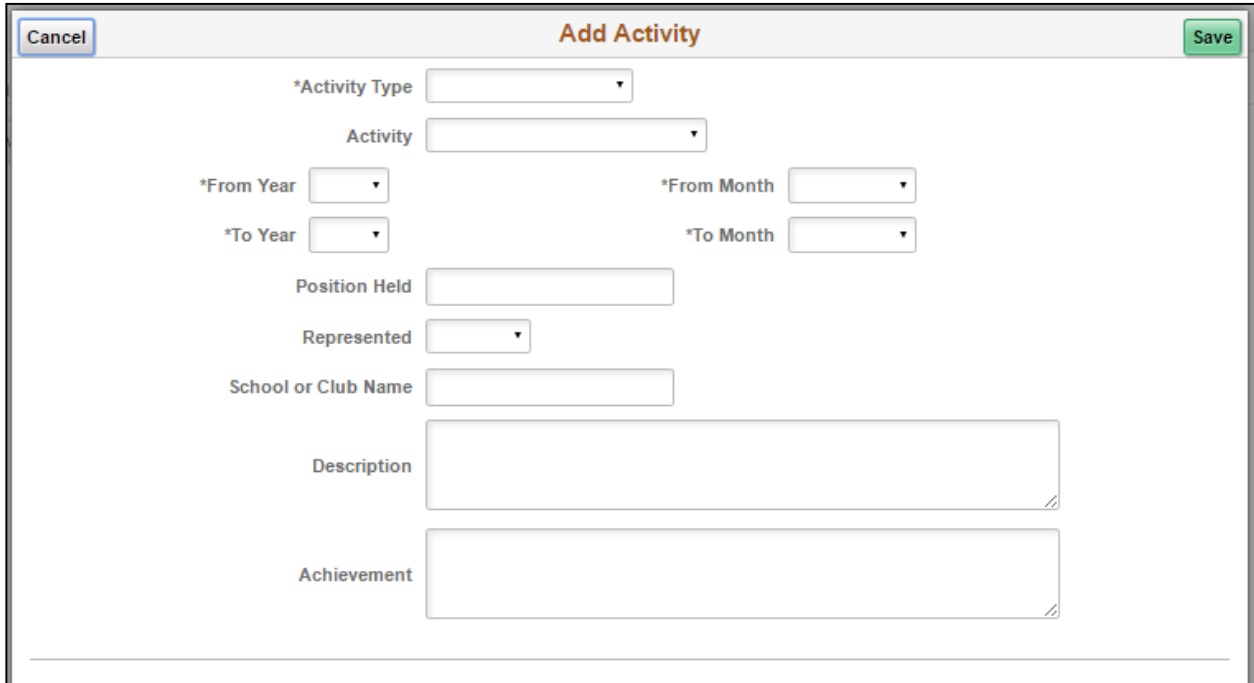
The screenshot shows a modal window titled 'Add Supplementary Results'. It has a 'Cancel' button on the top left and a 'Save' button on the top right. The main content area contains a single required field labeled '*Qualification' with a dropdown menu. Below the dropdown is a horizontal line, likely representing a text input field for details.

Step 12: Please enter your **Co-Curricular Activities**, and participation/achievements in noteworthy competitions such as International and National Olympiads or WorldSkills competitions (if any) in this section.

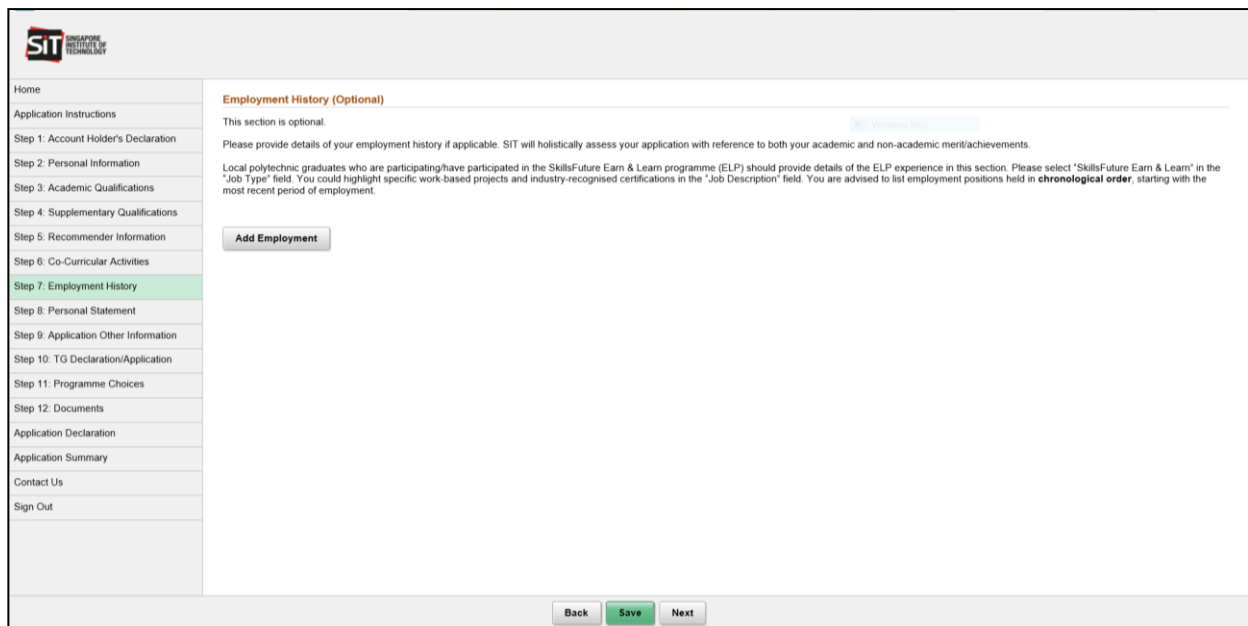


The screenshot shows the application system interface for Step 12: Co-Curricular Activities. On the left is a vertical navigation menu with the following items: Home, Application Instructions, Step 1: Account Holder's Declaration, Step 2: Personal Information, Step 3: Academic Qualifications, Step 4: Supplementary Qualifications, Step 5: Recommender Information, Step 6: Co-Curricular Activities (highlighted in green), Step 7: Employment History, Step 8: Personal Statement, Step 9: Application Other Information, Step 10: TG Declaration/Application, Step 11: Programme Choices, Step 12: Documents, Application Declaration, Application Summary, Contact Us, and Sign Out. The main content area is titled "Co-Curricular Activities (Optional)" and contains a single "Add Activity" button. At the bottom of the interface are three buttons: "Back", "Save", and "Next".

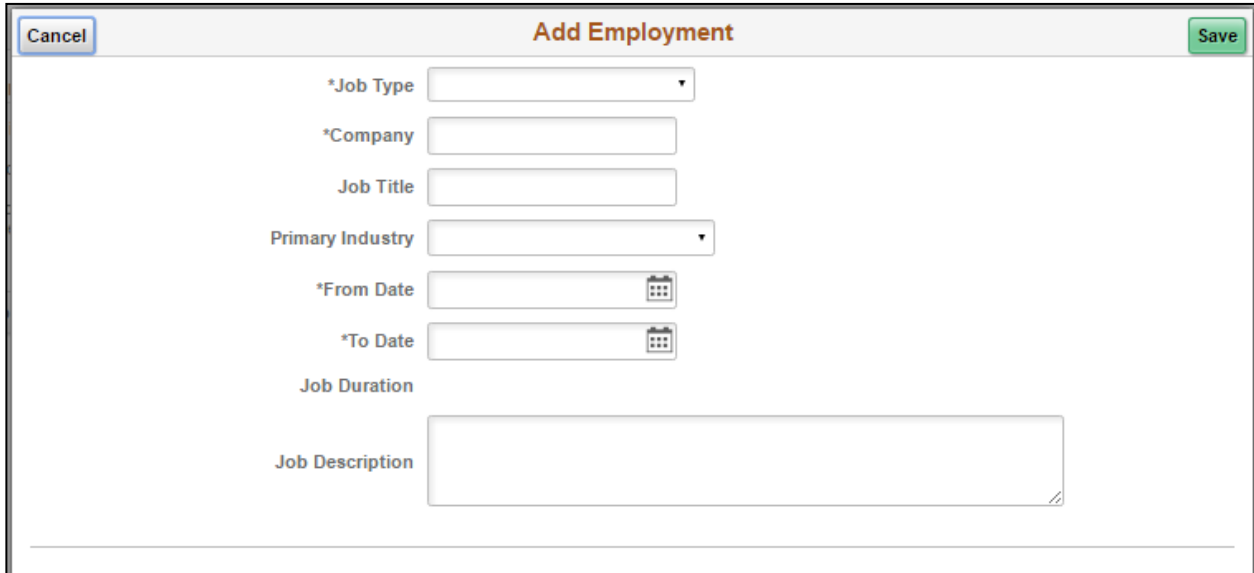
Step 13: To add the relevant details, please click on **Add Activity**. All the required fields are marked with an asterisk (*). To save the details entered, please click **Save** once you have completed entering all the activity details. To proceed, please click on **Next**.



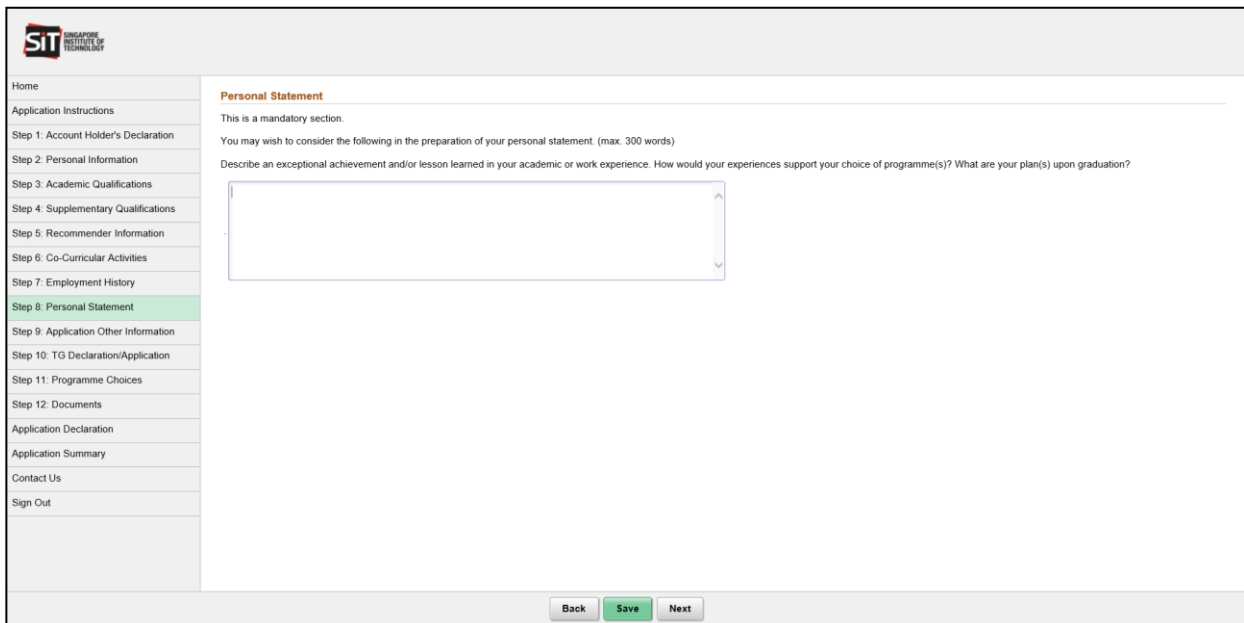
Step 14: Enter the details of your previous employment in the **Employment History** page, starting with your latest employment record. This is an optional section.



Step 15: To add the relevant details, please click on **Add Employment**. All the required fields are marked with an asterisk (*). To save the details entered, please click **Save**. Once you have completed entering all the employment details, please click **Next** to proceed.

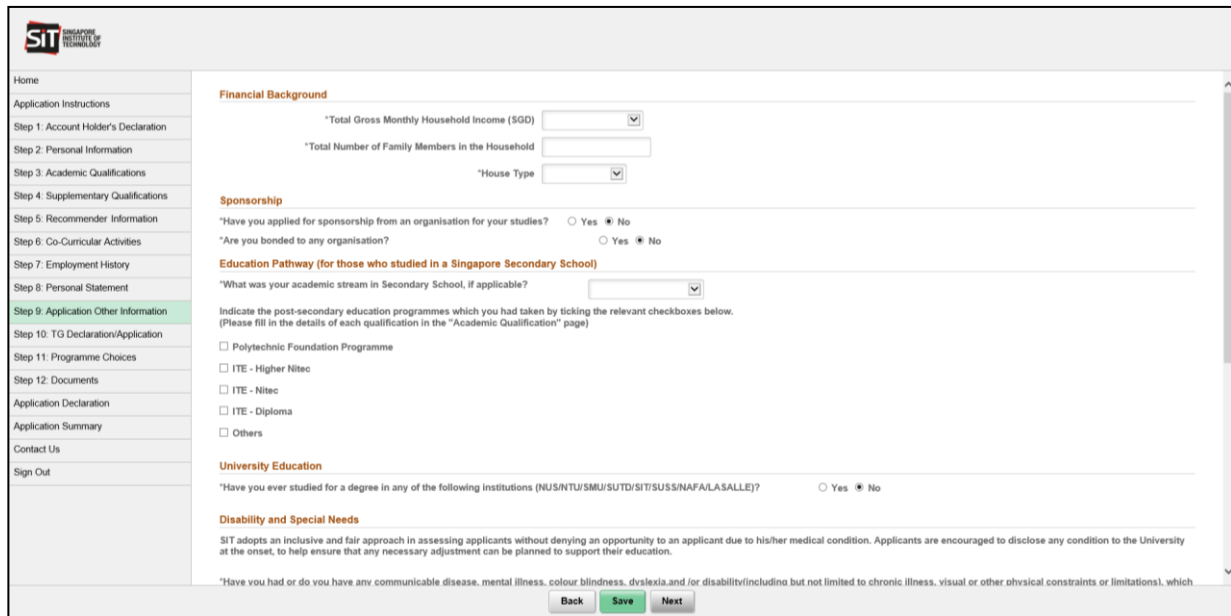


Step 16: Enter your personal statement in the Personal Statement page. This section is mandatory.



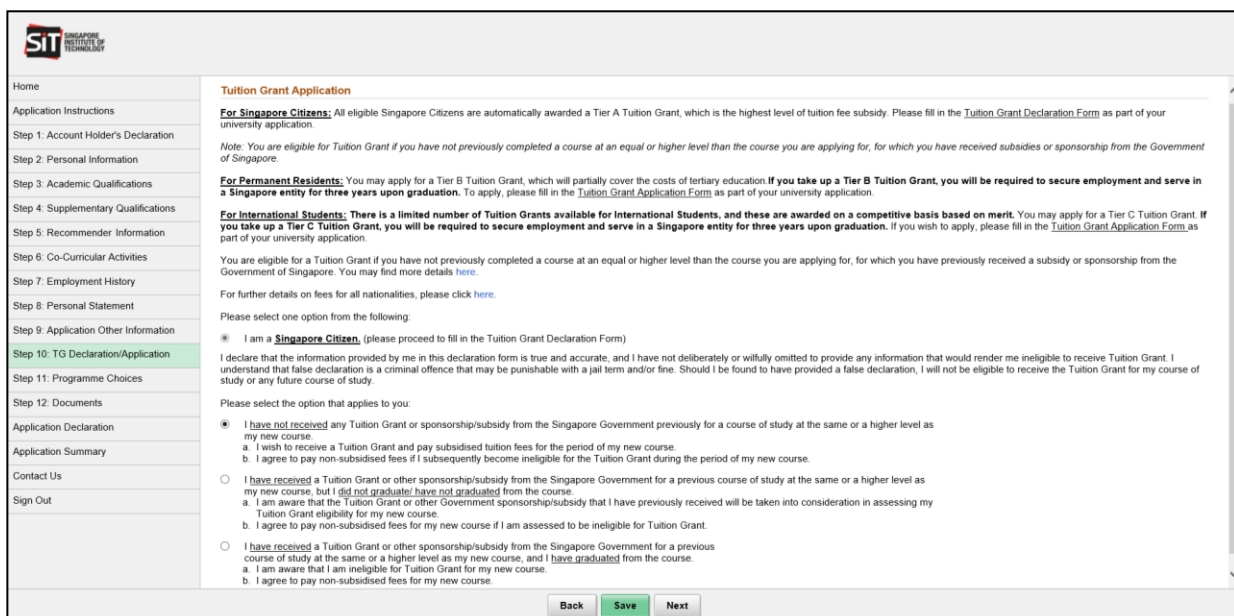
Step 17: Once completed, please click **Next** to proceed.

Step 18: Please enter information requested in the **Application Other Info** page. You are required to provide information related to your financial background, sponsorship, education pathway, any previous university education detail, disability and special needs, and criminal offences where applicable.

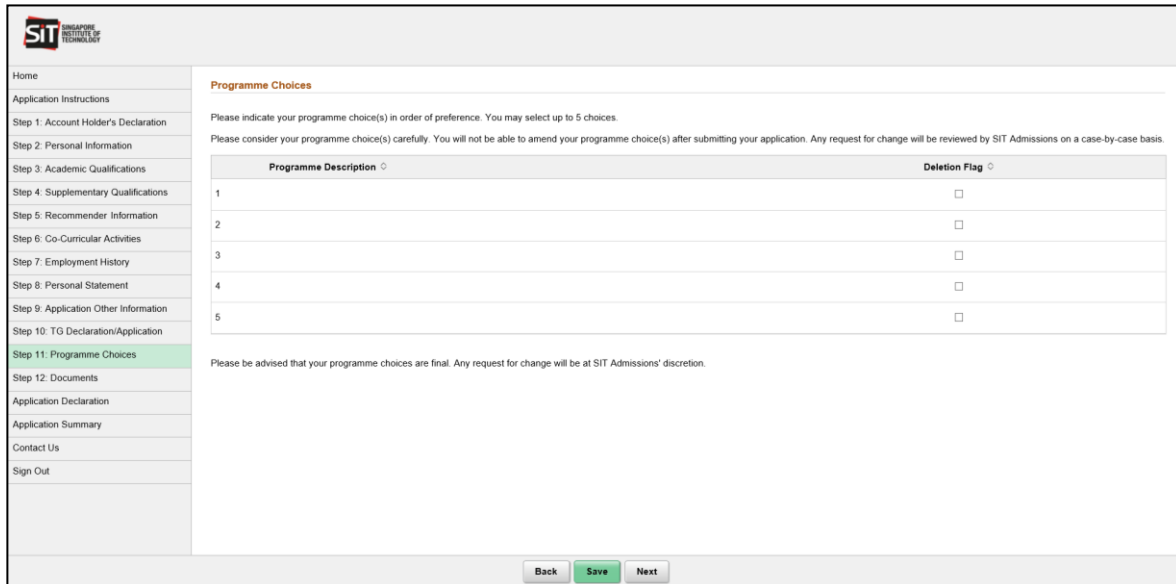


Step 19: All the required fields are marked with an asterisk (*). To save the details entered, please click **Save**. Once you have completed entering all the qualification details, please click **Next** to proceed.

Step 20: In the Tuition Grant Application section, if you are a Singapore citizen, you are required to complete the Tuition Grant Declaration Form. If you are a Singapore Permanent Resident or International Student, you are required to select whether you wish to apply for a Tuition Grant, and if so complete the Tuition Grant Application Form. (provide hyperlink to website for more information, and include screenshot)



Step 21: In the **Programme Choices** page, you are able to select the programmes which you would like to apply for. You have to select at least one programme in this application. You are able to make up to five (5) programme choices. We seek your understanding that the University will not be able to accede to any request for a change of programme choices once you have been invited for an interview to a programme of your choice, or after the application closing date, whichever is earlier.



Programme Choices

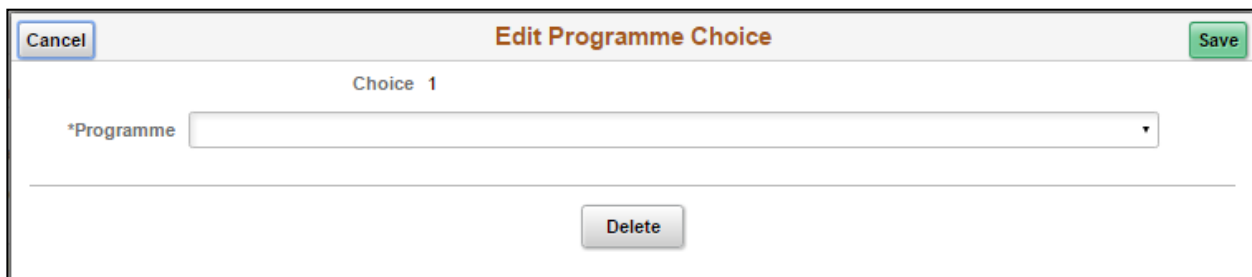
Please indicate your programme choice(s) in order of preference. You may select up to 5 choices.
Please consider your programme choice(s) carefully. You will not be able to amend your programme choice(s) after submitting your application. Any request for change will be reviewed by SIT Admissions on a case-by-case basis.

Programme Description	Deletion Flag
1	<input type="checkbox"/>
2	<input type="checkbox"/>
3	<input type="checkbox"/>
4	<input type="checkbox"/>
5	<input type="checkbox"/>

Please be advised that your programme choices are final. Any request for change will be at SIT Admissions' discretion.

Buttons: Back, Save, Next

Step 22: Please click on each of the rows in the programme choice grid to select your programme choices in order of preference. i.e. Choice 1 refers to your first and most preferred programme choice. Choice 5 refers to your fifth programme choice.



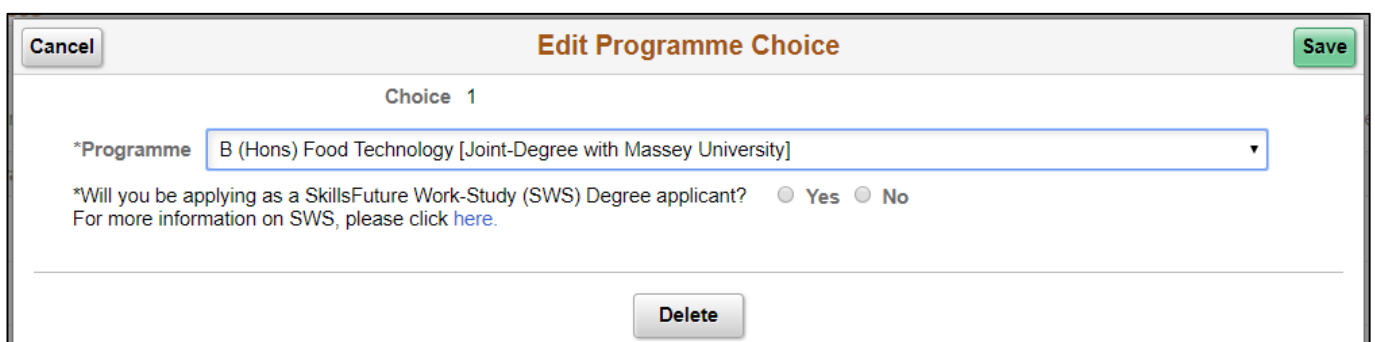
Edit Programme Choice

Choice 1

*Programme [Dropdown Menu]

Buttons: Cancel, Save, Delete

Note: For [SkillsFuture Work-Study Degree Programmes \(WSDP\)](#), you would need to indicate here if you would be applying as a WSDP applicant or Full-time Degree applicant. This is currently applicable to [BEng \(Hons\) Civil Engineering](#) and [BFoodTech \(Hons\) Food Technology](#).



Edit Programme Choice

Choice 1

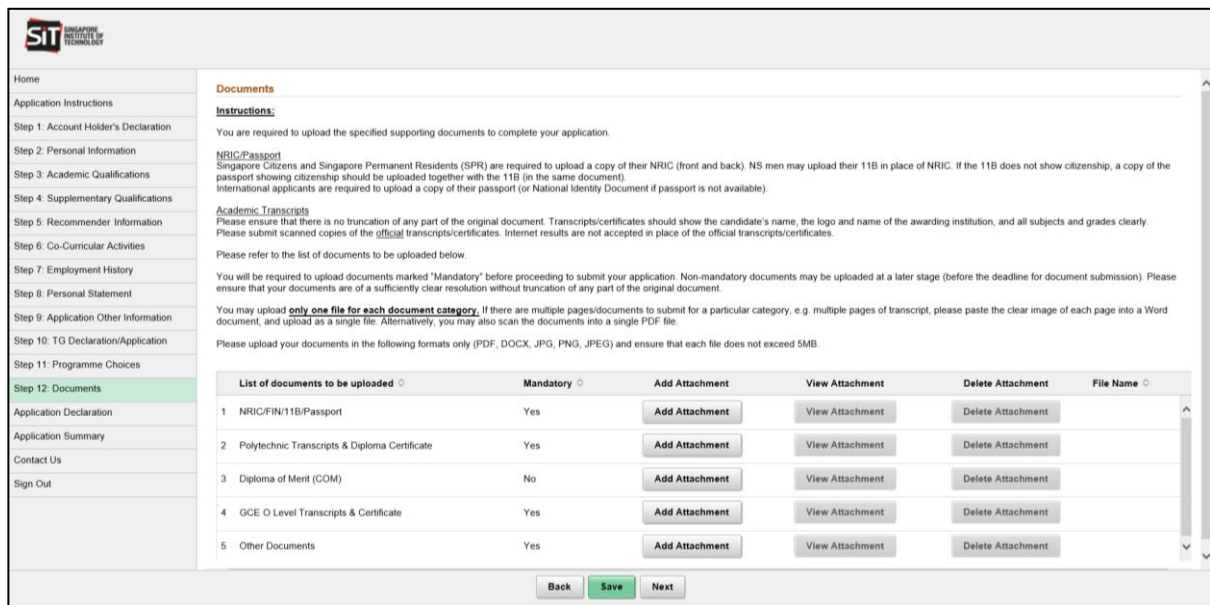
*Programme B (Hons) Food Technology [Joint-Degree with Massey University]

*Will you be applying as a SkillsFuture Work-Study (SWS) Degree applicant? Yes No
For more information on SWS, please click [here](#).

Buttons: Cancel, Save, Delete

Step 23: After you have completed filling in your programme choices, click on **Next** to proceed.

Step 24: Please upload all the requested supporting documents in the **Documents** page. The specific documents which you are required to submit in this application are marked as 'Yes' in the **Mandatory** column. Please read the instructions for the acceptable file format and file size information. You may upload only one file for each document. Click on **Add Attachment** to upload your document.



The screenshot shows the 'Documents' page in the application system. On the left is a navigation menu with 'Step 12: Documents' highlighted. The main content area has a heading 'Documents' and 'Instructions' section. Below the instructions is a table with the following data:

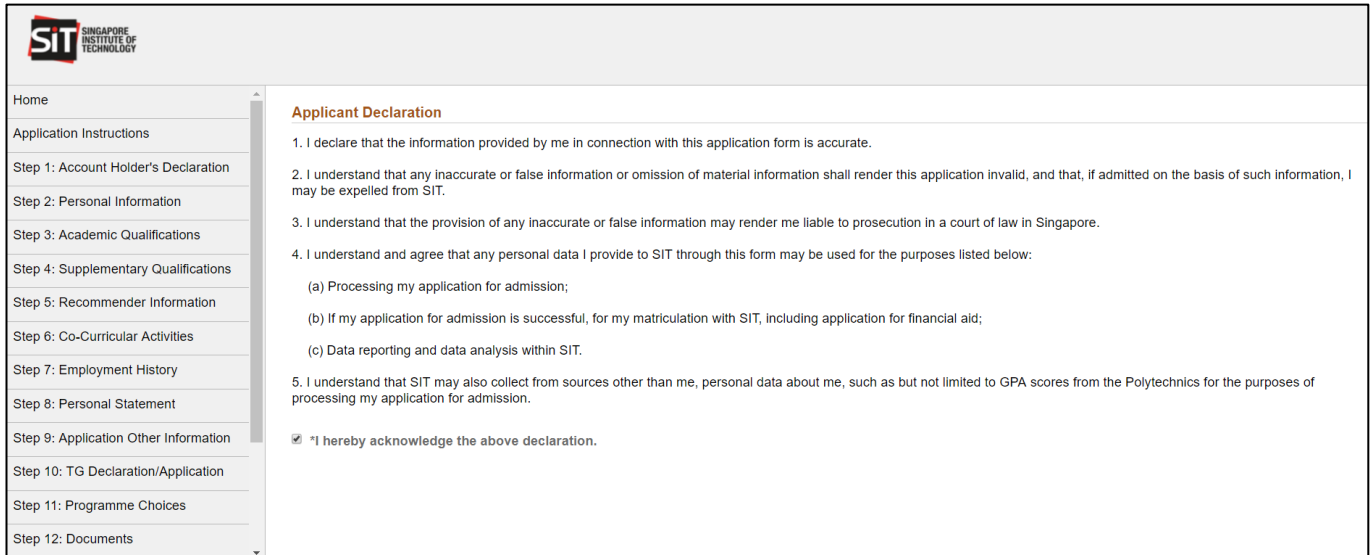
List of documents to be uploaded	Mandatory	Add Attachment	View Attachment	Delete Attachment	File Name
1 NRIC/IN/11B/Passport	Yes	Add Attachment	View Attachment	Delete Attachment	
2 Polytechnic Transcripts & Diploma Certificate	Yes	Add Attachment	View Attachment	Delete Attachment	
3 Diploma of Merit (COM)	No	Add Attachment	View Attachment	Delete Attachment	
4 GCE O Level Transcripts & Certificate	Yes	Add Attachment	View Attachment	Delete Attachment	
5 Other Documents	Yes	Add Attachment	View Attachment	Delete Attachment	

At the bottom of the page are 'Back', 'Save', and 'Next' buttons.

Step 25: Once your attachment is successfully uploaded, you may view the uploaded document by clicking on **View Attachment**. If you wish to re-upload the document, click on **Delete Attachment** to delete the existing document and then proceed to upload the new document.

Step 26: Once you have completed the document upload, please click **Next** to proceed.

Step 27: Kindly read through the information displayed on the **Application Declaration** page and indicate your confirmation by clicking the checkbox next to ***I hereby acknowledge the above declaration.**



Applicant Declaration

1. I declare that the information provided by me in connection with this application form is accurate.
2. I understand that any inaccurate or false information or omission of material information shall render this application invalid, and that, if admitted on the basis of such information, I may be expelled from SIT.
3. I understand that the provision of any inaccurate or false information may render me liable to prosecution in a court of law in Singapore.
4. I understand and agree that any personal data I provide to SIT through this form may be used for the purposes listed below:
 - (a) Processing my application for admission;
 - (b) If my application for admission is successful, for my matriculation with SIT, including application for financial aid;
 - (c) Data reporting and data analysis within SIT.
5. I understand that SIT may also collect from sources other than me, personal data about me, such as but not limited to GPA scores from the Polytechnics for the purposes of processing my application for admission.

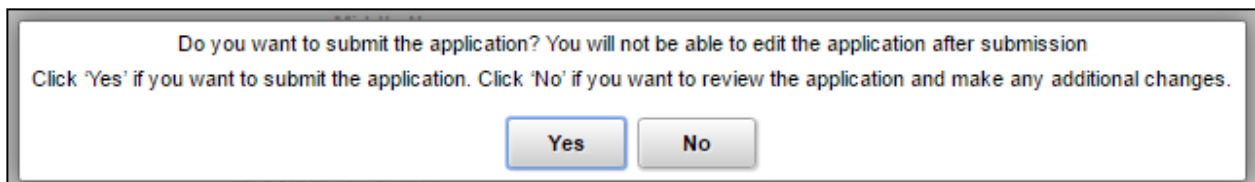
*I hereby acknowledge the above declaration.

Step 28: Please click on **Next** to proceed.

Step 29: In the **Application Summary** page, you are able to view all the details entered in the online application. If you need to make any amendments, you can either click on **Back** to go back to the respective page to make the necessary changes or click on the page title on the left-hand menu.

Step 30: After the change is done, please click on **Next** to return to the **Application Summary** page.

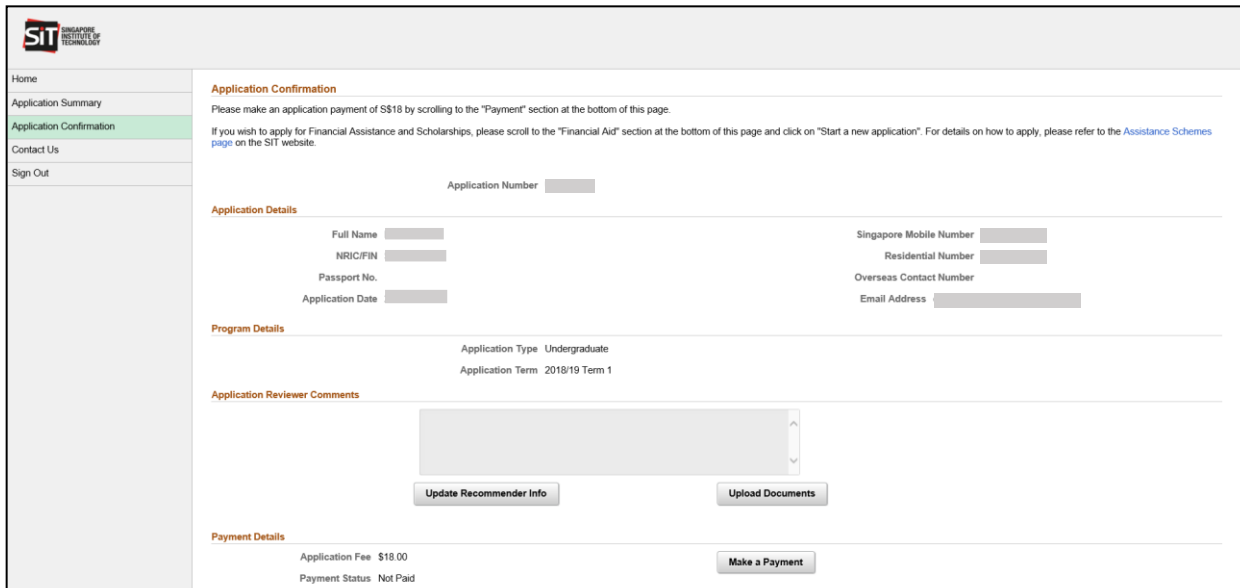
Step 31: When you are ready to submit your application, click on **Submit**. A message will be displayed requesting you to confirm that you are ready to submit the online application.



Do you want to submit the application? You will not be able to edit the application after submission
Click 'Yes' if you want to submit the application. Click 'No' if you want to review the application and make any additional changes.

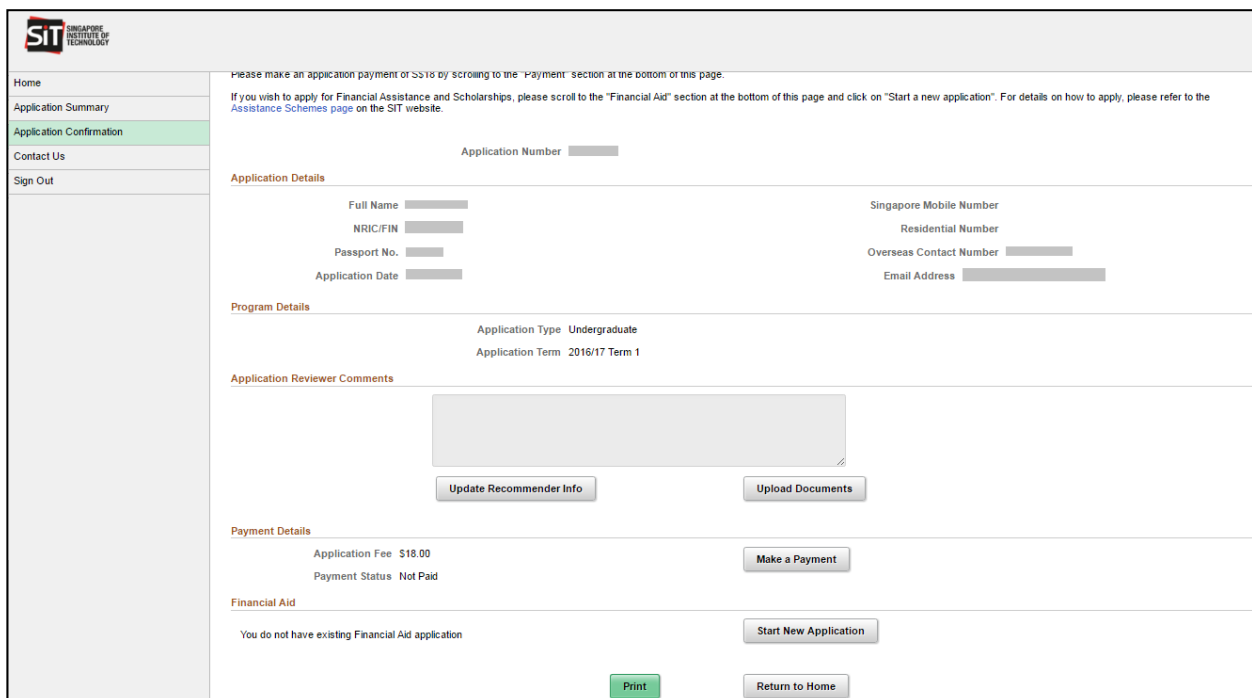
Step 32: Please click **Yes** to continue to submit or **No** to return to the **Application Summary** page to review your application.

Step 33: Once submitted, you will be able to see the **Application Confirmation** page.



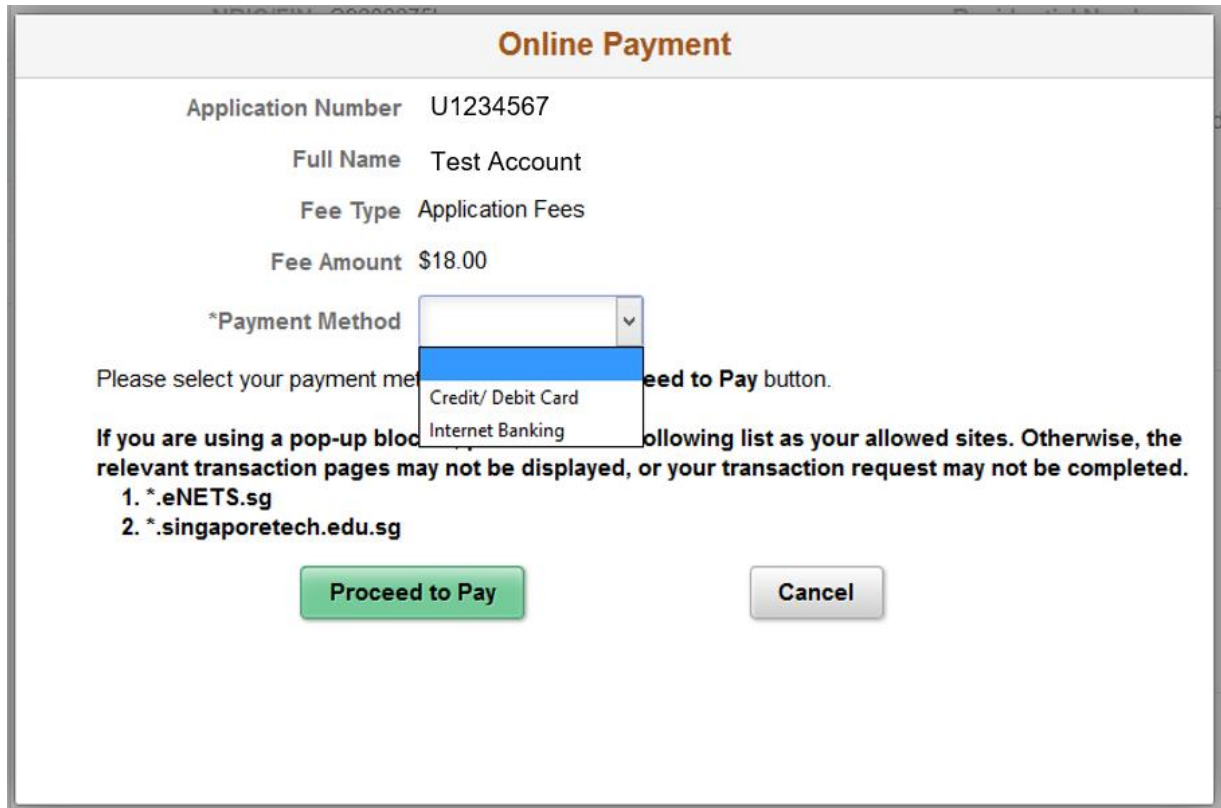
Step 34: You will be able to view the submitted application details via the **Application Summary** link available in the left hand menu.

Step 35: To print the submitted application, please click on **Print**. Ensure that your pop-up blocker is disabled for this URL in your browser.



Step 36: Upon successful submission of your application, you will receive an acknowledgement email to indicate that your application has been received.

Step 4: Please select the applicable **Payment Method** and then click on **Proceed to Pay**.



Online Payment

Application Number U1234567
 Full Name Test Account
 Fee Type Application Fees
 Fee Amount \$18.00

*Payment Method

Please select your payment method and click on **Proceed to Pay** button.

If you are using a pop-up browser, please refer to the following list as your allowed sites. Otherwise, the relevant transaction pages may not be displayed, or your transaction request may not be completed.

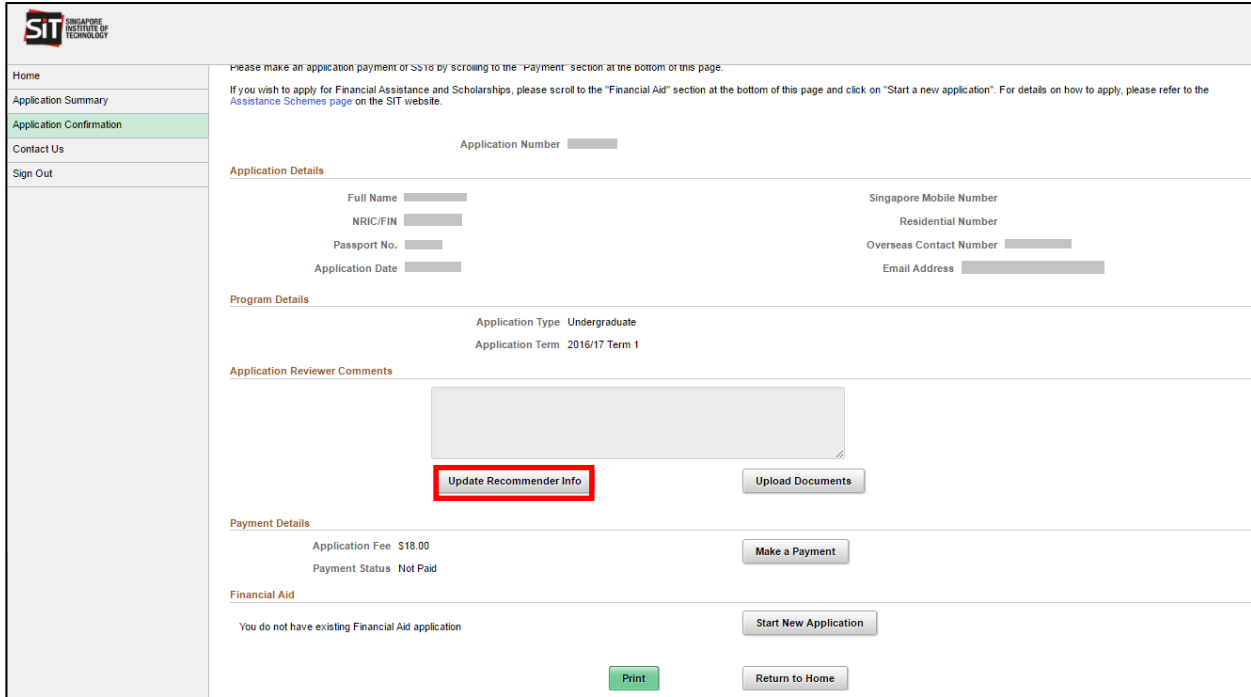
1. *.eNETS.sg
2. *.singaporetech.edu.sg

Step 5: You will be directed to the applicable online payment page to make the payment.

Step 6: Once you have successfully made the application fee payment, you will be able to view the payment status in the **Payment Details** section in the **Application Confirmation** page.

6. Update Recommender Information

You may still add a recommender after submission of application by clicking on the **Update Recommender Info** button. He/she will also receive an email notification requesting for an online recommendation of you.

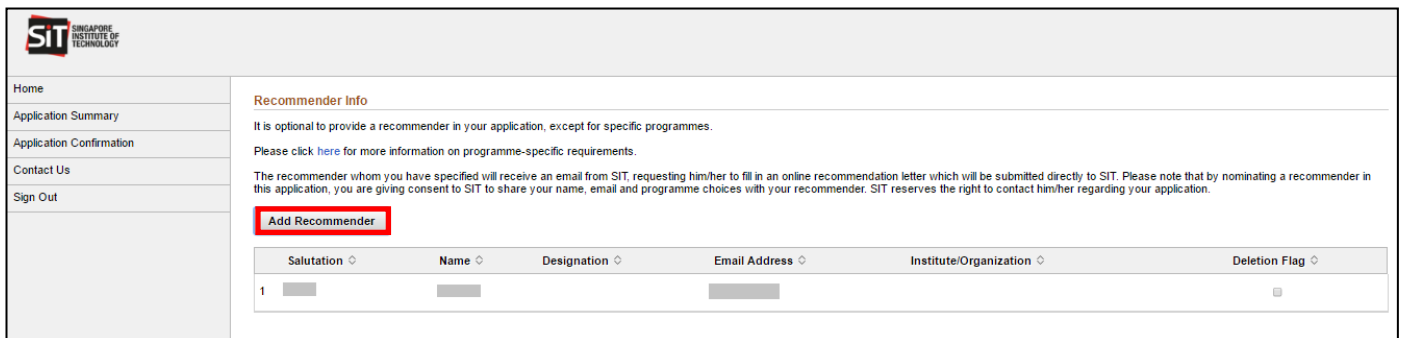


The screenshot shows the application portal interface. On the left is a navigation menu with options: Home, Application Summary, Application Confirmation (highlighted), Contact Us, and Sign Out. The main content area displays application details for an Undergraduate program in the 2016/17 Term 1. A red box highlights the 'Update Recommender Info' button located below the 'Application Reviewer Comments' section. Other buttons visible include 'Upload Documents', 'Make a Payment', 'Start New Application', 'Print', and 'Return to Home'.

Step 1: If you wish to amend the details of an existing recommender, please click on the recommender details row in the grid and make the necessary changes. Do note that you can only amend information of recommenders who have not yet submitted their recommendation.

Step 2: If you wish to delete any recommender (before he/she has submitted a recommendation), select the **Deletion Flag** checkbox or click on **Delete** on the **Edit Recommender** page.

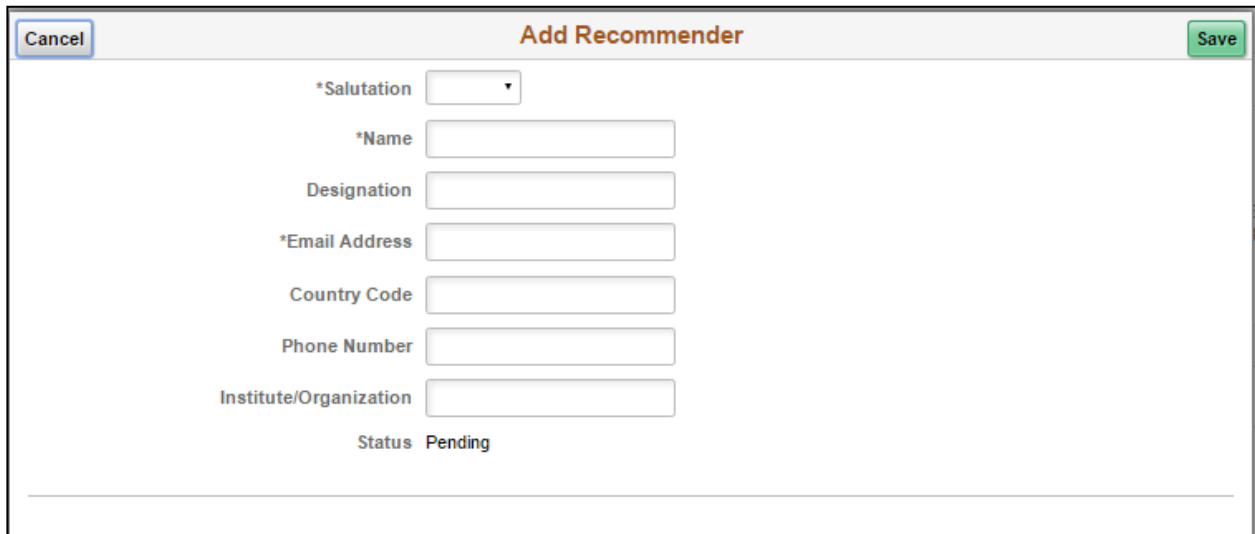
Step 3: If you wish to add new recommenders, please click on **Add Recommender**.



The screenshot shows the 'Add Recommender' page. The left navigation menu is the same as in the previous screenshot. The main content area is titled 'Recommender Info' and contains instructions. A red box highlights the 'Add Recommender' button. Below the instructions is a table with the following columns: Salutation, Name, Designation, Email Address, Institute/Organization, and Deletion Flag. The table currently contains one row with placeholder text.

Salutation	Name	Designation	Email Address	Institute/Organization	Deletion Flag
1					<input type="checkbox"/>

Step 4: Please enter the details of the additional recommender and click on **Save**.



The screenshot shows a web form titled "Add Recommender". At the top left is a "Cancel" button and at the top right is a "Save" button. The form contains the following fields:

- *Salutation (dropdown menu)
- *Name (text input)
- Designation (text input)
- *Email Address (text input)
- Country Code (text input)
- Phone Number (text input)
- Institute/Organization (text input)

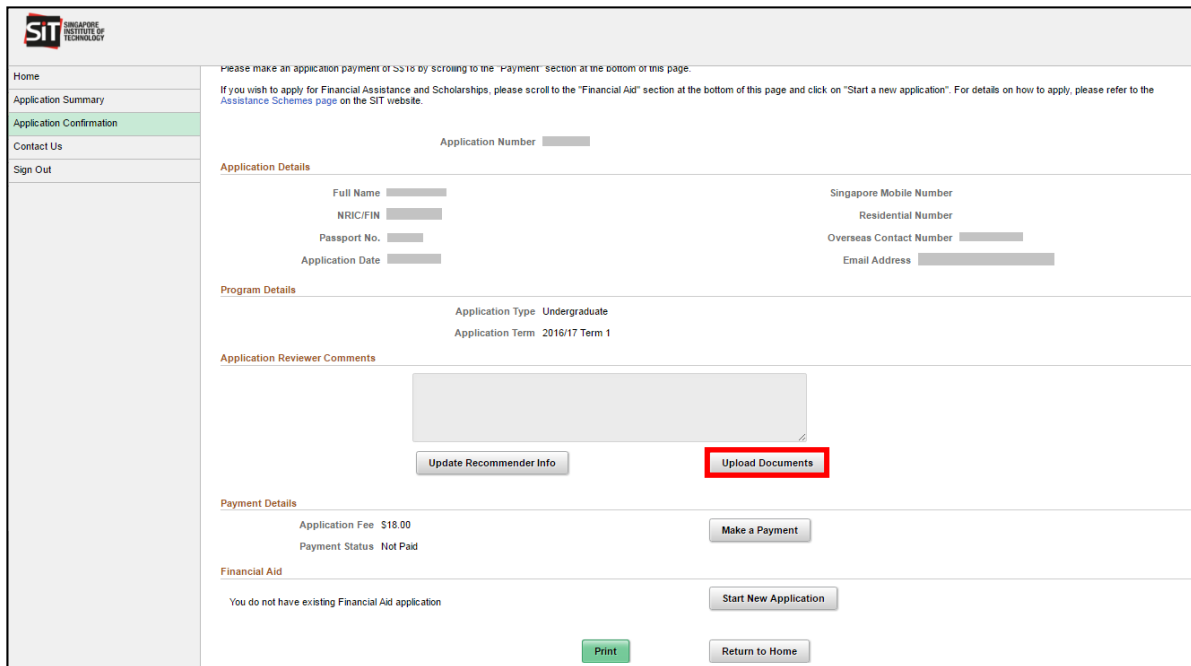
Below the input fields, the text "Status Pending" is displayed.

Step 5: Once all the necessary amendments are done, please click on **Save** to save the details and notify any new recommenders you have added via email.

7. Upload Additional Documents

Step 1: After submitting your application successfully, you need to ensure you have provided all the necessary supporting documents for your application to be processed.

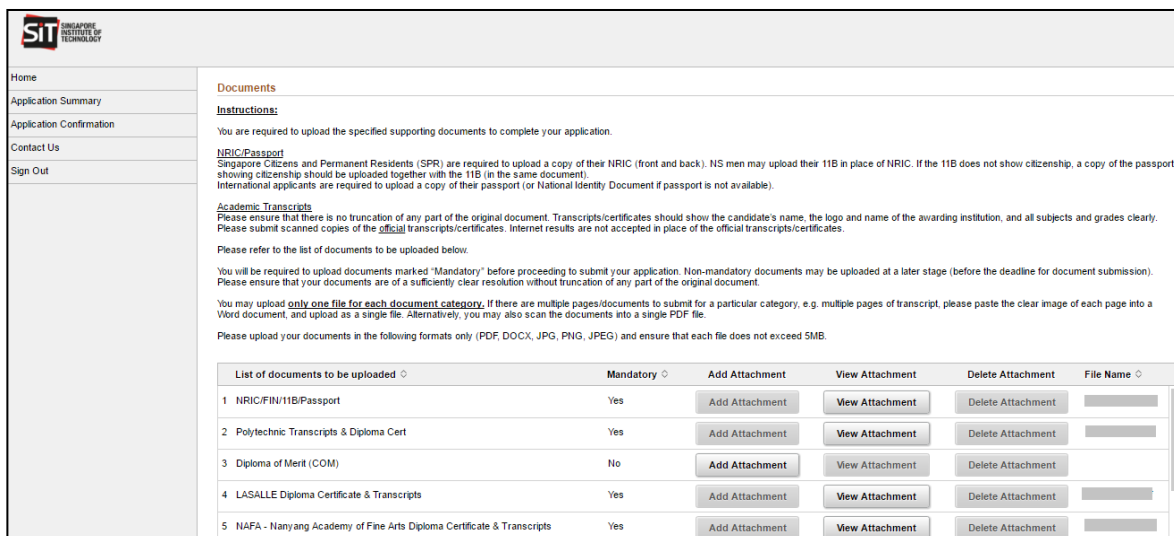
Step 2: Please click on **Upload Documents** to add in the additional supporting documents.



The screenshot shows the 'Application Confirmation' page in the SIT system. The page includes a navigation menu on the left with options like Home, Application Summary, Application Confirmation (highlighted), Contact Us, and Sign Out. The main content area displays application details such as Application Number, Full Name, NRIC/FIN, Passport No., Application Date, Singapore Mobile Number, Residential Number, Overseas Contact Number, and Email Address. It also shows Program Details (Application Type: Undergraduate, Application Term: 2016/17 Term 1) and Application Reviewer Comments. At the bottom, there are buttons for 'Update Recommender Info', 'Upload Documents' (highlighted with a red box), 'Make a Payment', 'Start New Application', 'Print', and 'Return to Home'.

Step 3: To add a document, click on **Add Attachment**.

Step 4: If you need to re-upload any of the previous documents, click on **Delete Attachment** and then upload the correct document.



The screenshot shows the 'Documents' page in the SIT system. It provides instructions for uploading documents, including requirements for NRIC/Passport, Academic Transcripts, and LASALLE Diploma Certificate & Transcripts. Below the instructions is a table listing documents to be uploaded:

List of documents to be uploaded	Mandatory	Add Attachment	View Attachment	Delete Attachment	File Name
1 NRIC/FIN/11B/Passport	Yes	Add Attachment	View Attachment	Delete Attachment	
2 Polytechnic Transcripts & Diploma Cert	Yes	Add Attachment	View Attachment	Delete Attachment	
3 Diploma of Merit (COM)	No	Add Attachment	View Attachment	Delete Attachment	
4 LASALLE Diploma Certificate & Transcripts	Yes	Add Attachment	View Attachment	Delete Attachment	
5 NAFA - Nanyang Academy of Fine Arts Diploma Certificate & Transcripts	Yes	Add Attachment	View Attachment	Delete Attachment	

Step 4: Once the documents are updated, please click on **Save**.